



Poquoson Little League

P.O. Box 2194
Poquoson, VA 23662

August 31, 2011

Dear PLL Members:

We have embarked on a very exciting project in conjunction with the City to construct a permanent bathroom/concession/storage facility at our complex. As you can imagine we have a very limited budget and want to provide the best complex possible to our community that will last for decades to come. The facility is approximately 1700 square feet with three bathrooms (female, male, handicap) and concessions on first floor with press box and storage on the second floor. The first floor will be concrete block with a handicap accessible ramp and second floor will be vinyl siding. The drawings are complete and we have entered the final planning stages. Many of our members have volunteered time and/or materials already but we reach out to you now at this most critical time as we have several items/labor/things needed before we can begin construction. See detailed list below of the items we need immediately donated or sold to PLL at a reduced cost/ or quoted for budgetary purposes in order to complete this facility in a timely manner:

1. Foundation rock and block materials and labor
2. Vinyl Siding and trim materials and labor
3. HVAC material and labor
4. Trex board for handicap ramp and deck materials and labor
5. Roof and framing materials and labor
6. Guttering
7. Windows and doors both interior and exterior materials and labor
8. Electrical materials and labor
9. Drywall and insulation materials and labor
10. Interior trim materials and labor
11. Tile and finished floor materials and labor
12. Cabinets and counter tops materials and labor
13. Locksets for doors
14. Appliances (2 industrial refrigerators, icemaker for snow cones, Triple sink)

The sooner we get the majority of these items accounted for the sooner we can begin construction. You may need to see the plans or want to discuss details, please contact me directly at 757-513-6565 and we can arrange a time and place to meet. We have a limited budget and need as much donated as possible. In lieu of monetary payment we will construct a permanent recognition/advertisement sign that will be attached to the building for all to see. We will have three levels of donation for any combination of materials and labor as follows: **Businesses** Maroon \$5,000 and up; Gold \$1,000-\$4,999; White \$1-\$999. **Personal** Maroon \$1,000 and up or > 100 hrs labor; Gold \$500-\$999 or 50-99 hrs labor; White \$1-\$499 or 1-49 hrs labor. This is a great opportunity to help your community and receive lifetime advertisement for your business or family. We look forward to working with you and hope to hear from you soon.

Sincerely,

Jay Hicks
President PLL